

**RULES OF CONDUCT
ANNUAL GENERAL MEETING OF SHAREHOLDERS**

PT ARCHI INDONESIA TBK.

Monday, June 19th 2023

1. The Annual General Meeting of Shareholders (hereinafter referred to as “**the Meeting**”) of PT Archi Indonesia Tbk (hereinafter referred to as “**the Company**”) will be conducted in Indonesian language.
2. The Meeting shall be held by referring to the Financial Services Authority Regulation No. 15/POJK.04/2020 on the Plan and Implementation of the General Meeting of Shareholders of Public Listed Companies (“**OJK Regulation No. 15/2020**”) and the Financial Services Authority Regulation No. 16/POJK.04/2020 on the Implementation of the General Meeting of Shareholders of Public Listed Companies by Electronic Platform (“**OJK Regulation No. 16/2020**”). The Company provides an alternative for shareholders to provide power and vote electronically with an **e-proxy and e-vote** mechanism through the eASY.KSEI application (“**eASY.KSEI Application**”) which is managed by PT Kustodian Sentral Efek Indonesia (“**KSEI**”) and approved by the Financial Services Authority (OJK).
3. The shareholders whose names are recorded in the Register of Shareholders of the Company and/or owners of the Company's shares in the securities sub-accounts at the collective custody of KSEI at the close of the shares trading on Thursday, 25 May 2023 at 16.15 WIB, or their proxies as evidenced by a valid power of attorney or power of attorney through eASY.KSEI Application at the link of <https://access.ksei.co.id> are those who have the right to attend, vote, and provide questions and/or opinions at the Meeting.
4. In accordance to Article 17 paragraph 1 of the Company's Articles of Association, the Meeting is chaired by a member of the Board of Commissioners of the Company who is appointed by the Board of Commissioners of the Company (hereinafter referred to as the “**Meeting Chairperson**”).
5. The Meeting Chairperson has the right to ask the shareholders or their proxies who are present to prove their authority to attend, vote, and provide questions and/or opinions at the Meeting.
6. The Meeting Chairperson shall provide an opportunity for the shareholders or their proxies to ask questions and/or opinions related to the Meeting Agenda which is being discussed in writing through the chat feature in the 'Electronic Opinions' column available in the E-Meeting Hall screen in the eASY.KSEI Application before the voting is held. The shareholders or their proxies who are physically present are requested to raise their hands and submit them in writing in the form provided by our officers by writing down their name and number of shares owned/represented. Our officers shall collect the form to be submitted to the Meeting Chairperson and the Notary.
7. If the Meeting Chairperson determines that there are no more questions regarding the Agenda of the Meeting being discussed, the Meeting Chairperson shall notify the

shareholders or their proxies so that the shareholders or their proxies are not allowed to ask any follow-up questions.

8. The Meeting Chairperson has the right to choose the questions asked to be answered if the questions submitted exceed 2 (two) questions.
9. In accordance with Article 18 paragraph 4 point a of the Company's Articles of Association, the attendance quorum for the Meeting to be held is the attendance of the shareholders or their proxies which representing more than $\frac{1}{2}$ (one half) of the total shares with valid voting rights that have been issued by the Company.

10. Meeting Resolutions:

- 1) In accordance with Article 40 of OJK Regulation 15/2020, the decisions of the Meeting are taken based on **deliberation for consensus**.

If deliberation to reach consensus is not reached, then a **vote** shall be held, provided that particularly for the First Agenda to the Third Agenda, in accordance with Article 18 paragraph 2 of the Company's Articles of Association *juncto* Article 41 paragraph 1 point c of OJK Regulation 15/2020, that the resolution is valid if it is approved by more than $\frac{1}{2}$ (one half) of the total shares with voting rights present at the Meeting. As for the Fourth Agenda, no voting was carried out because it was a Report.

- 2) The shareholders or their proxies who are present through the eASY.KSEI Application are welcome to enter their vote in the column provided in the eASY.KSEI Application.
 - 3) The shareholders or their proxies who are physically present can fill out the voting cards that have been distributed and submit them by raising their hands so that our officers can take the ballots to be recorded and read by the Notary.
 - 4) If the shareholder or their proxies do not vote, it will be deemed to have cast an abstention vote and in accordance with Article 18 paragraph 11 of the Company's Articles of Association, the abstention vote in the Meeting is deemed to have cast the same vote as the majority vote of the shareholders or their proxies who cast the vote.
11. The Meeting materials and Meeting's Rules of Conduct is available for download at the Company's official website at www.archiindonesia.com.